



## Cambridge Foundation School

Rajouri Garden Extn., New Delhi - 110027  
Ph.: 011-41001112, 1113, 1114 Mob.: 9599385666, 667  
Website: <https://cambridgefoundationschool.com>  
Email: [info@cambridgefoundationschool.in](mailto:info@cambridgefoundationschool.in)  
[principal@cambridgefoundationschool.in](mailto:principal@cambridgefoundationschool.in)  
[accounts@cambridgefoundationschool.in](mailto:accounts@cambridgefoundationschool.in)

### **CIRCULAR FOR PARENTS OF CLASS III-V**

**Dated: 29<sup>th</sup> March, 2023**

**Dear Parent,**

- 1. The New Session 2023-2024 will commence from 1<sup>st</sup> April, 2023.**
- 2. The School timings are from 7:40am to 1:40pm.**
- 3. The School Gates will open at 7:25am for the entry of the students to the School Premises.**
- 4. No Walker/Van/Bus student will be allowed to enter the School Premises before 7:25am.**
- 5. The School Gates will close at 7:40am, after which no student will be permitted to enter the School.**
- 6. Students will not be permitted to take Half Days. Do not send your child to School in case he/she is unwell.**
- 7. The School Bus will depart at 2:30 pm.**
- 8. Dispersal of students will be from Gate No. 1.**
- 9. The School Sports uniform should be worn on every Thursday and Saturday. The uniform colour should be in accordance to the House allotted by the class teacher.**
- 10. Do ensure that your ward carries the bag in accordance to the Time Table to avoid burden on the shoulder.**

#### **Regarding Van Users**

- 11. In case the child is using the van; kindly provide all the details of the van and of the van driver to the class teacher. You are also required to submit an Affidavit (ANNEXURE 1) on a Stamp Paper of Rs.10/-along with the Police Clearance Certificate and a Photograph of the Van Driver and Helper (if any) by Saturday i.e. 15<sup>th</sup> April 2023.**
- 12. Those parents whose wards are using private vans must ensure that at least one parent accompany the vehicle in the morning and afternoon for the safety of their wards. Parents may assign this duty on a rotation basis.**
- 13. It is very important for you as parent to ensure that the Van should be of DL 1K series and number of the students using the van is not more than the permissible number fixed by Transport Authorities i.e 10(Ten).**

#### **Regarding Covid Guidelines**

- 14. In view of increase in Covid cases parents must ensure that students:**
  - Wear Mask**
  - Carry a bottle of Sanitizer**
  - Maintains distance at all times during School hours.**

**All students are required to be punctual to school.**

**Best Regards**

**Sd/-  
Manager**

## ANNEXURE 1

[To Be on Rs.10/- Stamp Paper and to be  
notarized by Notary Public]

### AFFIDAVIT

I, \_\_\_\_\_ F/o \_\_\_\_\_, Class \_\_\_\_\_ Admin. No. \_\_\_\_\_ of  
Cambridge Foundation School, Rajouri Garden Extn., New Delhi – 110027, hereby state as under:

1. That my child \_\_\_\_\_ is a student of Class \_\_\_\_\_ studying in Cambridge Foundation School.
2. That I have decided not to avail the School Bus Service and to use a Private Vehicle as mode of transport for my child to commute to and from the School. The details of the Vehicle are:  
Name of the Driver: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Vehicle Registration No: \_\_\_\_\_  
Licence Number: \_\_\_\_\_
3. That I have verified all the details of the Driver and the Vehicle and found them to be correct.
4. That the Police Verification of the Driver has been done a Copy of the same is attached with this Affidavit.
5. That a Photograph of the Driver is also attached to this Affidavit.
6. That I am completely responsible for the safety of my child in the Private Transport arranged by me.
7. That I shall not hold the School responsible in any manner for anything that might happen to my child from the time he/she leaves home and reaches School and from the time he/she leaves School and reaches home at the end of the day.
8. That I am aware of all regulations regarding the Safety of Children during their travel to and from the School, and shall abide by the same.

**DEPONENT**

**Signatures of Father/Mother**

### VERIFICATION

Signed at New Delhi, on this \_\_\_\_\_ Day of \_\_\_\_\_, and verified that all that has been stated above is true and correct to the best of my knowledge and nothing has been concealed.

**DEPONENT**

**Signatures of Father/Mother**