



23rd August 2023

Dear Parent,

Sub: Guidelines of Examination and Promotion for Classes III to VIII For The Academic Session 2023-24

The Directorate of Education as per the Circular 5/212/Exam/16-17/Part-1/717-727 has brought out a new Assessment Plan for Classes III to VIII for the session 2023-24. The main points of the policy are as under:

- There shall be a regular qualifying examination in Class V & Class VIII.
- In order to be declared 'PASS' (Applicable for STD. V & VIII) at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject studied by him/ her during the session. The promotion to the next higher class is also subject to the condition that a minimum of 25% of marks must be scored in Mid Term Examination plus Annual Examination
- Assessment of classes III, IV, VI & VII will be done on the same examination pattern as of classes V & VIII and the students of classes III, IV, VI & VII will not be held back in the same class.
- Academic Session for classes III to VIII will have assessment as Periodic Tests (May & December), Mid Term Examinations (September) & Annual Examinations (March). *(Change in dates will be intimated to you.)
- Fraction of the marks will be rounded off as per mathematical formula in all the subjects and classes, for example: 8.1 to 8.4 will be rounded off to 8.0 and 8.5 to 8.9 rounded off to 9.0.
- Regular Assessment of a student of classes III to VIII will be done regularly throughout the academic session as per the weightage of marks given in the table:

Internal/External Examination	Description	Weightage of Marks
Internal Assessment	Attendance of Student	5
Internal Assessment	Subject Enrichment	5
Internal Assessment	Project Based Activities	5
Internal Assessment	Portfolio	5
Internal Assessment	Multiple Assessments	5
Internal Assessment	Periodic/Unit	5
Mid Term Exam & Annual Exam (External)	These examinations will test achievements of basic learning outcomes.	Mid Term – 20
		Annual Exam - 50
	Total	100



Components of Examination Question Paper of Classes III to V

Term Exam	Total Marks of QP	Duration	Competency Based Questions in the form of MCQs, Case Studies, Source Based Integrated Question or any other similar types (40%)	Objective Type Questions (20%)	Short Answer / Long Answer Questions (40%)
Mid Term Exam	50	2:00 Hrs	20	10	20
Annual Exam	50	2:00 Hrs	20	10	20

- Syllabus of classes III to V will be separate for both the terms. The Question Papers for the Mid Term Examinations will be set out of the syllabus of the First Term and Annual Examination will be held from the syllabus of the Second Term only.

Components of Examination Question Paper of Classes VI to VIII

Term Exam	Total Marks of QP	Duration	Competency Based Questions in the form of MCQs, Case Based Questions, Source Based Integrated Questions or any other similar types	Objective Type Questions (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term Exam	60	2:30 Hrs	24	12	24
Annual Exam	60	2:30 Hrs	24	12	24

- The Question Papers for the Mid Term Examinations will be set out of the syllabus of the First Term.
- The Question Papers for the Annual Examinations will be set out of the whole syllabus, covered in first term and second term.



Parameters of Internal Assessment

• **Student's Attendance - Total Marks - 5**

Attendance is a crucial aspect of your academic success. Being regular not only helps you to keep up with the curriculum but also allows you to actively participate in class discussion and activities, improving your overall academic performance. As per the guidelines of examination and promotion for classes III-VIII, for academic session 2023-24, attendance of students will be a part of Internal Assessment

Attendance Range in Percentage	Marks
96 -100	5
91- 95	4
86 – 90	3
81- 85	2
76 - 80	1
Up to 75	NIL

• **Subject Enrichment Total Marks – 5**

These activities are defined as the activities leading to experiential learning integrated with each subject and leading to subject enrichment of the child.

Participation In Special Assemblies	Mock Activities Like Mock Election / Youth Parliament	Olympiads
Theatre/ Dramatics	Dance / Drama	Community Service / Creating Awareness
Debates / Declamations	Art Exhibition	Poetry Recitation / Writing
Role Play	Quiz	Visual Arts / Display
Sketching	Poster Making	Posters
Bulletin Boards Presentation	Fun With Science Activities	Any other Activity related to subject

• **Project Based Activities - Total Marks - 5:**

These activities facilitate the development of key skills like: Identification of Problems, Logical Thinking, Creativity, Inference Making and Problem Solving.

Theatre/ Dramatics	Dance/Drama	Quilling Arts
Debate/ Declamation	Volunteer Work	Exploration
Culinary Art	Quiz	Clay Modelling
Role play	Visual Arts/Displays	Sketching
Creating Art using Waste material	Creating Slide Show/ PPTs	Any other Activity



- **Portfolio - Total Marks - 5**

The Portfolio is to broaden the scope of learning and achieve diverse curriculum outcomes by examining a range of evidence of student performances being assessed.

Participation In Special Assemblies	Dance/Drama	Community Service/ Creating Awareness
Theatre/ Dramatics	Volunteer Work	Visit to historical place/ Monuments/ to make documentaries/ writing reports
Role play	Participation in School Functions	Wall Magazine
Nukad Naataks	Designing School Magazine/ Creating Writing	Photography & Photoshop
Bulletin Boards Presentation	Art Exhibition	Exploration
Surveys/Interviews	Excursion	Any other Activity related to subject

- **Multiple Assessments - Total Marks - 5**

Multiple Assessment is aimed at evaluating the performance of the learner more comprehensively & regularly i.e observation, oral tests, individual or group work, class discussion, quizzes, concept maps, exit cards, visual expressions, Listening and Speaking Skills etc

- **Periodic Tests/Unit Tests - Total Marks - 5**

Periodic Tests/Unit tests will be conducted at school level in the first two periods, pattern of which will be same as term end examination.

Sd/-

Principal

Cambridge Foundation School